

**Harvard Public Library
Board of Trustees Meeting
February 6, 2012
7 PM Trustees' Meeting Room
Harvard Public Library
Minutes**

1. Attendees: Bagatelle, Coolidge, Frechette, Jackson, Redinger, Wilson Absent:Green
2. Secretary – Minutes of previous meeting were accepted as amended.
3. Director's report
 - Evergreen changeover delayed to March or later
 - Circulation up 2% over last year especially children's books
 - Budget spending on track
 - 3 new volunteers started work
 - 3 school tours of HPL
 - Book Fund at \$6k with tax letters sent to all donors.
 - 2 programs held in Jan
 - BC center for Educational Seismology approached HPL as possible site. Davida to follow up and determine 6th grade interest and possible collaboration.
4. Committee reports
 - a. Building and Grounds
 - Service contract for burners: awaiting action from Tim Bragan.
 - Plan for generator transfer switches: no action til direction determined on Town purchase of WPI generator.
 - Landscape plan: Marty to consolidate feedback for landscape architect and determine cost of specific areas.
 - Harris Room: Pete will hang maps and Fowke prints.
 - b. Budget—Meeting with Fincom to review answers to all their questions. No feedback yet.
 - c. Long-range Planning Committee update (see below)
5. Old business n/a
6. New business
 - a. Expanded long-range planning committee membership
 - Participants finalized
 - b. First meeting scheduled for Mar 8
7. Next meeting date and agenda
 - Mon March 6, 2012 7 PM